

MICHAEL WENZEL

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Summary:

Dedicated & versatile manufacturing professional with five years experience in aerospace component manufacturing & repair and ten years of experience in graphic & web development. Highly flexible and reliable team player, able to follow all directives and ensure quality work to meet deadlines. Looking to utilize the experience and training to its full potential to enable swift turn around time and production of products and services to clients.

Work Experience:

-Manufacturing Process Support Senior-

-Parker Hannifin - Hauppauge, NY

July 2012 – Present

- PCBoard Assembly & Repair
- LCD, Analog/Digital Dials, & Gauges Assembly & Repair
- Mixing Of Inks, Epoxies & Paints
- Painting Components & Assemblies To Military And/Or Commercial Specifications
- Using Epoxies To Seal & Conform Materials Together
- Part marking & Stamping Identification Marks On Materials
- Designing, Printing, Developing, & Cutting of Identification Labels
- Perform & Record The Results Of Semi-Complex Tests On Components And Sub-Systems
- Cleaning & Casing Of Dials
- Following Standard Operating Procedures
- Using Complex Instruments & Hand Tools
- Interaction With Company Business Software & Technology
- Participation In Company Safety
- Participation In Company 5S & LEAN Initiatives
- Responsibility Of Maintaining Equipment
- Directly Work With Quality Control & Engineers To Ensure Products Are To Specifications
- All Work Contracted By Commercial, Private, & Military Institutions

-Information Technology Services Technician / Sales-

-Best Buy / Geek Squad- Westbury, NY

August 2010 – July 2012

- *Late 2010 / Early 2011 – Promoted To Repair Technician*

- Customer Service Expertise
- Diagnostics & Repair Of Microsoft Windows & Apple Macintosh Based Computers
- Sales Consisted Of Microsoft Windows & Apple Macintosh Based Computers, & Home Office Equipment (Examples : Printers, Scanners, Flash Drives, Etc)
- Geek Squad Android OS expert
- Handling Of Customers Private Data Via Backups & Transfers
- Setup Of Newly Purchased Computers And Tablets

-Intern – Freelance Designer-

-Fantastic Graphics USA- Farmingdale, NY

December 2008 – Present

- December 2008 – September 2009 (Intern)
 - September 2009 – Present (Freelance Designer / In House IT Technician)
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- Created Logos As Well As Web Pages For Clients To Suit Their Needs
 - Worked With A Team Of Web & Graphic Designers As Well as 3D Designers To Create A Virtual & Easy To Navigate Interface For Some Web Pages
 - Editing Of Audio & Video For YouTube & Advertisements For Clients Web Pages
 - Set Up Servers For Clients To Be Used To House Their Webpage As Well As Their Own Storage Space
 - Set Up Email Accounts For Clients To Distribute Their Business As Well As Keep In Touch With The World
 - Trained New Interns To Use Their Talents Effectively In The Business World
 - Customer Service For Website Owners & Workers Within Their Business' To Walk Them Through The Email & Website Navigation Process
 - Networking Multiple Computers & Printers Together
 - Setup & Maintaining Of Konica Minolta Branded Printers
 - Setup & Maintaining Of Cloud Based Networking Giving Workers In Other States The Ability To Share & Upload Work To Central Server In New York

-Skills & Training-

Office Skills:

Word Processing

Letter Writing

92 Words Per Minute Average

Spreadsheets

Web Technologies:

HTML / XHTML / PHP

Flash

Action Script 1.0 - 4.0

C# / C++

Blog Creation

WordPress / Joomla!

javascript / java

Technical Skills:

Hardware (Computers, Tablets, Mobile Phones, And Peripherals)

Network Setup

Network Security

Soldering

Software Skills:

-Office & Diagramming -

With Skills & Training In:

Microsoft Word, Power Point, Outlook, Excel, Publisher, & VISIO Diagramming (Office 2k – 360)

Apple iWork Suite

-Graphic & Web Design-

With Skills & Training In:

Adobe Photoshop, Flash, Illustrator, InDesign, Dreamweaver, After Effects, Muse, Edge Animate (CS – CS Creative Cloud)

-Audio / Video Creation & Editing-

With Skills & Training In:

Adobe Audition, Premier (CS – CS Creative Cloud)

Apple QuickTime Pro, iMovie, Garage Band

Sony Vegas Pro 10 – 12

-Operating Systems-

DOS

Windows 95 – 8 / 8.1 – 10

Apple OSX / macOS 10.4 – 10.x

Apple iOS 1.x – 11.x

Android 2.2 “Froyo” - 7 “O”